



Headteacher: Mr C Smith
Chair of Governors: Mrs J Davies
Date: September 2026
Review Date: September 2027

Main School Admissions Policy 2027-28

This document sets out the admission arrangements for Wymondham High Academy for 2027-2028, hereinafter referred to as 'the Academy', which are based on the arrangements found in Annex 2 to the Funding Agreement between Wymondham High Academy and the Secretary of State for Schools.

Notwithstanding these arrangements, the Secretary of State may direct the Academy to admit a named student to the Academy on application from a local authority (LA). Before doing so the Secretary of State will consult the Academy.

The number of Year 7 places available for the 2027-2028 academic year will be 260. Applications for September entry should be made via the Norfolk coordinated admissions scheme and can be made online during the transfer rounds at www.admissionsonline.norfolk.gov.uk or by completing the application form sent to parents. Please note that Wymondham High Academy is very popular and has been oversubscribed for the last few years.

Children transfer to this academy at the end of Year 6, when they are 11+.

Area served by the academy: Ashwellthorpe (inc. Fundenhall), Barford, Barnham Broom, Deopham (inc. Hackford), Kimberley (inc. Carleton Forehoe), Marlingford (inc. Colton), Morley (inc. Morley St Peter & Morley St Botolph), Runhall (inc. Coston & Brandon Parva), Tacolneston, Wicklewood (including Crownthorpe), Wramplingham, Wreningham, Wymondham (inc. Downham, Silfield, Spooner Row, Sutton, Wattlefield). Besthorpe Carr/ Black Carr and Forncett End are included. To check your catchment, you can use the website at www.whereilive.norfolk.gov.uk or contact the Customer Service Centre on 0344 800 8020

If there are more requests for places than places available, the academy will admit children in the following order of priority:

1. children with an Educational Health & Care Plan naming the academy;
2. children in public care, have been adopted from public care or adopted from abroad who are due to transfer;
3. children who are due to transfer and have an older brother or sister attending the academy or sixth form at the time of admission
4. children of staff: To qualify for this criterion the member of staff concerned must have been in post at the academy for 2 years at the date of application. The only exception to this rule will be where the academy can demonstrate a recruitment issue for that post;
5. children who are due to transfer and can demonstrate a particular aptitude for music, drama, art or foreign language. There are up to 26 places available. (see note 6)
6. children who are due to transfer and live in the area served by the academy;

7. children who are due to transfer who live outside the area served by the academy and attend an Enrich Learning Trust primary school at the opening date of the admission round.
8. children who are due to transfer who live outside the area served by the academy and attend a feeder school (see note 7) at the opening date of the admission round.
9. children who are due to transfer and live outside the area served by the academy.

If all children within any of the above rules cannot be offered a place, the highest priority will be given to children living nearest to the academy within that rule. To determine who lives nearest, distance will be measured on a straight line 'crow fly' basis, using Ordnance Survey data. If, following the application of admission rules and distance, two applicants cannot be separated for a final place at a school the academy will use random allocation to determine the priority for the remaining place.

Notes

Note 1: Children in Public Care

Children being in the care of a local authority or provided with accommodation by that authority under section 22 of the Children Act 1989. This has now been widened to include children who are adopted and who prior to adoption were designated as Looked After Children and those children who appear, to the Admissions Authority, to have been in state care outside of England and ceased to be in state care as a result of being adopted.

Note 2: Siblings

Children will be deemed to be siblings if they are half, full or adoptive brother or sister or if they are children of the same household with the same parents. They must be on the roll of the Academy at the time of application and expected to still be on roll at the point of entry.

Note 3: Multiple Births

Where an application is being submitted for a child who has a sibling (or siblings) in the same year group it will be the policy of the Governing Body not to offer place to one child without the sibling (s) of the same age group. In these circumstances, Governors may determine to exceed the number of places temporarily on the understanding that this will not create a new admission number and as soon as children leave, they will revert to the published number.

Note 5: Split residence

In determining the home residence, where children live part of the week with one parent and part with another, Governors will need to make a judgment about where the majority of time is spent. In making this judgment they will have specific regard to where children live during the week rather than at weekends, any legal agreement concerning care and residence and which parent is in receipt of the child benefit.

Note 6: Aptitude Places

Up to 26 places will be given to children who can demonstrate an aptitude for music, drama, art or foreign language. The exact number of places in each area will be determined once applications have been received. Applications for an aptitude place must be made via the application form on the academy website. Children will be invited to take an assessment of aptitude in their chosen area. These places are awarded for aptitude rather than ability. Children will not be expected to have had previous tuition or be of a certain academic standard in their chosen area. Parents interested in applying for one of these places will need

to complete a Supplementary Information Form which needs to be returned to the academy by 30th September.

Note 7 : Feeder Schools

The academy's feeder schools are:- Ashleigh Primary, Barford Primary, Barnham Broom CE VA Primary, Browick Road Primary, Morley CE VA Primary, Robert Kett, Spooner Row Primary, Tacolneston VC Primary, Wicklewood Primary, Wreningham VC Primary.

Operation of a waiting list

Within the coordinated admission arrangements of the Local Authority, where the Academy receives more applications for admissions than the Published Admission Number, a list will operate. The Local Authority is required to maintain the waiting list until 31 December of the year of entry and names are automatically added to the list if admission is refused on National Offer Day.

Children's position on the waiting list will be determined solely in accordance with the published oversubscription criteria set out above. Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Arrangements for appeals panels

Parents will have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of the Academy. The Appeal Panel, which will be convened by the Governing Body, will be independent of the Academy. The Panel will not consider more than one application from a parent each year unless there is a material change of circumstances.

The arrangements for appeals will be in line with the School Admission Appeals Code published by the Department for Education (DFE) which means that parents will have 20 school days from national offer day in which to submit an appeal. For admission to the relevant year group, Appeal hearings will be held within 40 school days of the deadline for the lodging of appeals. The determination of the appeal panel will be made in accordance with the School Admission Appeals Code and is binding on all parties. The Academy will provide guidance for parents about how the appeals process will work and will provide parents with a named contact who can answer any enquiries they may have about the process.

Arrangements for admitting students to other year groups, including to replace any students who have left the Academy

The Academy will consider all such applications and, if the year group applied for has a place available, admit the child. Parents/carers whose application is turned down are entitled to appeal. Any appeal lodged for an in-year admission must be heard within 30 school days of the appeal being lodged with the academy

The Academy will participate in Norfolk LA's 'In Year Co-ordination and Fair Access Protocol' arrangements.

Monitoring, Evaluation and Review

The Governing Body will review this policy every year and assess its implementation and effectiveness. The policy will be promoted and implemented throughout the Academy.
Confirmed by: The Governing Body of Wymondham High Academy

Appendix 1

ANNUAL PROCEDURES FOR DETERMINING ADMISSION ARRANGEMENTS

Consultation

The Academy will consult by 1 March each year on any proposed changes to its admission arrangements with:

- a) Norfolk LA;
- b) The admission forum for Norfolk LA;
- c) Any other admission authorities for primary and secondary schools located within the relevant area for consultation set by Norfolk LA;

Publication of admission arrangements

The Academy will publish its admissions arrangements annually through:

- a) the Norfolk LA Guide to Parents on Transfer to Secondary School;
- b) the Academy website;
- c) and by copies being made available without charge on request from the Academy.

The published arrangements will set out:

- a) the name and address of the Academy and contact details;
- b) a summary of the admissions policy, including oversubscription criteria;
- c) numbers of places; and
- d) arrangements for hearing appeals.